UCSF Student Financial Services
Student Academic Affairs

415-476-4181 / 415-476-6652-FAX
finaid.ucsf.edu / finaid@ucsf.edu

**Federal Work-Study Program**
**Job Description**

Student's Name: _____

Work-Study Position Title:_____

**Please make sure your Archibus coordinator verify work location for work-study employees.**
- Update new hire students and separate students who are inactive in Archibus.

Please send an email to Archibus-support@ucsf.edu , if you have any questions.

Does your agency/department involve services to the community? ❑ Yes ❑ No

Community service assistance improves the quality of life for community residents, particularly low-income individuals. It may also help resolve particular problems related to their needs, such as health care, child care, education, welfare, social services, housing and neighborhood improvement, public safety, crime prevention, recreation, rural development, and/or community improvement.

Brief description of the work to be performed:

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